

LOCAL GOVERNMENT ACT 1972

Thornborough Parish Council (TPC)

Councillors are summoned to the Annual Meeting of Thornborough Parish Council on Wednesday 21 May 2025, commencing at 7 pm, in the Village Hall, to consider and resolve the business detailed below.

Alison Robinson, Clerk to the Council

AGENDA

- 1 Acceptance of Office by Elected Councillors**
- 2 Nomination and Acceptance of the Chair**
- 3 Nomination and Acceptance of a Vice Chair**
- 4 Post Election Vacancy Co-option**
- 5 Apologies for Absence**
- 6 Declaration of Interest in Items on the Agenda**
- 7 Minutes of the Previous Meeting on 19 March 2025**
- 8 Public Participation Session**

Members of the public may raise subjects they wish to bring to the attention of the parish council. Decisions cannot be made at this meeting on items not on the agenda. The time will be restricted to ten minutes unless the parish council decides otherwise.
- 9 Councillor Specific Responsibilities**
- 10 Governance Matters**
 - (a) **Standing Orders**
To review and approve for adoption
 - (b) **Financial Regulations**
To review and approve for adoption
 - (c) **Internal Financial Controls and Risk Register**
To review and approve for readoption
- 11 Internal Audit Financial Year 2024/5**
 - (a) To receive the **Internal Audit Report**
 - (b) To receive and approve the **2024/5 Annual Governance Statement**
 - (c) To receive and approve the **2024/5 Annual Accounting Statement**
 - (d) To receive and approve the **2024/5 Asset Register**
 - (e) To note the arrangements for the **Exercise of Public Rights**

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12 Buckinghamshire Council

13 North Bucks Community Board (NBCB)

14 Annual Activity Schedule

15 Environment and Facilities

- (a) Flooding
- (b) Improved Signage for Brakes Crossroads
- (c) Maintenance Priorities 2025/6
- (d) Allotments
- (e) Sports Field and Pavilion
- (f) Playground
- (g) Ecological Biodiversity Project
- (h) Thornborough Village Hall

16 Planning

- (a) **25/01050/APP** The Old Vicarage, High Street, Thornborough, MK18 2DF
Householder application for proposed Internal remodelling/ alterations and insertion of 3 no. high-level conservation roof lights to existing outbuilding – consultation deadline 22.5.25
- (b) **25/01516/COUAR** Ashtree Cottage, Nash Road, MK18 2DY
Prior notification application (Part 3, Class Q) for change of use and conversion of an existing agricultural barn into 1no. dwelling deadline 13.6.25
- (c) Ongoing Planning Matters Report
- (d) Any Other Planning Matters of Relevance to Thornborough

17 Finance Report

To consider and approve as appropriate the information provided in the finance report:

- (a) Payments and Receipts
- (b) Financial Position – 31 March and 30 April 2025
- (c) Annual Donations
- (d) Miscellaneous Matters

18 Urgent Matters for Report and/or the Next Agenda

19 Date of Next Meeting

Wednesday 18 June 2025, at 7pm, Thornborough Village Hall