

**LOCAL GOVERNMENT ACT 1972**

**Thornborough Parish Council (TPC)**

Councillors are summoned to the Annual Meeting of Thornborough Parish Council on Wednesday 20 May 2026, commencing at 7 pm, in the Village Hall, to consider and resolve the business detailed below.

Alison Robinson, Clerk to the Council

**AGENDA**

- 1 Nomination and Acceptance of the Chair**
- 2 Nomination and Acceptance of a Vice Chair**
- 3 Apologies for Absence**
- 4 Declaration of Interest in Items on the Agenda**
- 5 Minutes of the Previous Meeting on 18 March 2026**
- 6 Public Participation Session**

Members of the public may raise subjects they wish to bring to the attention of the parish council. Decisions cannot be made at this meeting on items not on the agenda. The time will be restricted to ten minutes unless the parish council decides otherwise.
- 7 Governance Matters**
  - (a) **Standing Orders**  
To review and approve for readoption
  - (b) **Financial Regulations**  
To review and approve for readoption
  - (c) **Internal Financial Controls and Risk Register**  
To review and approve for readoption
  - (d) **Councillor Specific Responsibilities**  
To review and approve any required changes
  - (e) **Document and Policy Review**  
To note the work was undertaken in preparation for handover to the new clerk – the draft documents was reviewed by the Finance Group
- 8 Internal Audit Financial Year 2025/6**
  - (a) To receive the **Internal Audit Report**
  - (b) To receive and approve the **2025/6 Annual Governance Statement**
  - (c) To receive and approve the **2025/6 Annual Accounting Statement**
  - (d) To receive and approve the **2025/6 Asset Register**
  - (e) To note the arrangements for the **Exercise of Public Rights**

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- 9 Thornborough Flood Action Group**
- 10 The Sports Pavilion**
- 11 Annual Activity Schedule**
- 12 Environment and Facilities**
- (a) Tree Survey
  - (b) Allotments
  - (c) Playground
  - (d) Sports Field and Pavilion
  - (e) Village Pond and Ecological Biodiversity Project
  - (f) Thornborough Village Hall
- 13 Planning**
- (a) **PL/26/02197/FA:** Green Acres, Hatchet Leys Lane, Thornborough, MK18 2BU  
Front, rear and roof extensions with dormer windows, associated internal and external facilities (amendment to planning permission ref: 25/01600/APP).  
Consultation deadline 21 May 2026
  - (b) Ongoing Planning Matters Report
  - (c) Any Other Planning Matters of Relevance to Thornborough
- 14 Finance Report**
- To consider and approve as appropriate the information provided in the finance report:
- (a) Payments and Receipts
  - (b) Financial Position – 31 March and 30 April 2026
  - (c) Annual Donations for Financial Year 2026/7
- 15 Buckinghamshire Council**
- 16 North Bucks Community Board (NBCB)**
- 17 Urgent Matters for Report and/or the Next Agenda**
- 18 Date of Next Meeting**
- Wednesday 17 June 26, at 7pm, Thornborough Village Hall