

Thornborough Parish Council (TPC)

Minutes of the Meeting of the Parish Council on Wednesday 19 February 2025

Present: Mary Taylor (Chair); Richard Burdon (items 3 - 14); Rupert Bursell; Lynn Morgan; Micheal Synnott (items 3 - 14).

In Attendance: Alison Robinson (Clerk).

1 Apologies for Absence

- 1.1 TPC **resolved** to approve Cllrs Richard Dove and Ray Goodger's apologies.
- 1.2 TPC **noted** the apologies from Cllrs Ade Osibogun, Howard Mordue and Anja Schaefer (Buckingham East Ward).

2 Casual Vacancies

- 2.1 TPC **resolved** unanimously to co-opt Richard Burdon and Michael Synnott to the offices of councillor. The acceptances of office were duly signed, and the new councillors were warmly welcomed to the meeting.

Action: Clerk to inform Buckinghamshire Council, complete the legal formalities and make the required administrative arrangement.

3 Declaration of Interest in Items on the Agenda

- 3.1 No interests were declared.

4 Minutes of the Meeting of TPC on 15 January 2025

- 4.1 TPC **resolved** to approve the minutes of the meeting on 15 January 2025 subject to the following amendment and correction:

Minute 7.2

TPC **resolved** to approve an increased precept of £34,500 to enable the reserve to continue to be built to comply with the sector recommendation for a small parish. The 12% increase was an additional 23 pence per week or £11.99 for a band D property ~~in~~ **for the financial year** 2025/6.

Minute 9.16

Cllr Morgan said the Village Hall's was now in a healthy position financially. The projector had now been replaced, and the new village hall manager was now in post.

- 4.2 The Chair then signed the minutes as an accurate record.

5 Public Participation Session

- 5.1 No members of the public were present.

6 Buckinghamshire Council

- 6.1 TPC **noted** the report provided by Cllrs Osibogun and Howard.

7 Buckingham and Villages Community Board (B&VCB)

- 7.1 Cllr Taylor would be attending the B&VCB online meeting on 27 February 2025. She talked about two recent grant applications - the first was to commemorate the Great Fire of Buckingham and the second to purchase environmental monitors for the Old Gaol.

Thornborough Parish Council (TPC)

8 Annual Parish Assembly (APA) on Wednesday 26 March 2025

- 8.1 The APA focus would again be Biodiversity. Cllrs Taylor and Morgan were talking to the owner of Twiggs Nursery about giving a talk at the APA. The APA would start at 7.30 pm, display boards would again be used and there would be cups of tea for those attending. Cllr Taylor would prepare the publicity with help from the Clerk.

Action: Cllrs Taylor and Morgan would lead for the APA. All councillors to contribute to the preparations and attend the APA if they could. The Clerk would make the administrative arrangements with the community groups/organisations, take the minutes and publish the outputs after the APA.

9 Annual Activity Schedule

- 9.1 TPC **noted** the information provided by the Clerk.

Action: Clerk to prepare the draft 2025/6 Annual Activity Schedule for discussion at the next TPC meeting.

- 9.2 TPC **resolved** to further consider arranging a Village Tidy for Saturday 29 March or whether it would be preferable to find an earlier date.

Action: All councillors to consider the date further. Clerk to invite Thornton College to be involved again.

10 Environment and Facilities

Flooding

- 10.1 TPC **noted** the Thornborough Sluice and the Lower End Bridge information provided by Cllr Osibogun. Cllr Morgan reported that the remaining riparian owners had been contacted since the previous meeting. Cllr Taylor stressed the importance of riparian owners being 'Flood Ready'. The Clerk sought clarification about the suitability of temporary road closure signs rather than the permanent 'flip' type of Road Closure Sign previously suggested.

Action: Clerk to request temporary signs from Buckinghamshire Council.

Improved Safety for Brakes Crossroad

- 10.2 Nash Parish Council was willing in principle to work with TPC to raise the matter with Buckinghamshire Council. The Nash councillors were of the view that changing the priority for the junction and more signage would be a quick fix. The TPC councillors were inclined to think changing the junction priorities would potentially increase the accident rate.
- 10.3 TPC **resolved** to ask the Clerk to work with Nash Parish Council.

Action: Clerk.

Annual Asset Inspection

- 10.4 TPC **resolved:** to approve the renovation of the memorial bench under the dole tree from the 2025/6 financial year village maintenance budget.

Action: Clerk to take forward.

Tree Survey

- 10.5 The tree survey was undertaken in mid-January 2025. There were no immediate safety concerns. The report identified various things that would be undertaken by volunteer work parties, the first of which would be on Sunday 2 March 2025. In addition to undertaking the tree related work, the work parties would also enhance wildlife habitats in the Parish in line with TPC's Ecological Diversity Policy. Other matters would continue to be monitored as part of future ongoing tree surveys.

Action: Cllr Morgan to lead the forthcoming work party, provide the Clerk with the risk assessment and complete the required attendance sheet. Cllrs Taylor and Morgan to compare previous photographs of the leaning tree with the recent photograph.

Thornborough Parish Council (TPC)

Allotments

- 10.6 TPC **noted** the information provided by the Clerk.

Sports Field and Pavilion

- 10.7 TPC **noted** the information provided about the weekly Pavilion checks.

Action: Clerk to replace the batteries in the temperature/humidity meters and check the changing room lights.

- 10.8 TPC **resolved** to ask the Clerk to seek advice about a replacement football goalpost before the next meeting. If that proved not to be feasible a decision would be made about the relocation and renovation of the current goalpost.

Action: Clerk to report to the March meeting.

Playground

- 10.9 TPC **resolved** to warmly thank the resident who had fitted the new bridge parts.

Action: Clerk to write to the resident.

Pond and Biodiversity Project

- 10.10 Cllr Morgan reported on the recent installation of the new Community Noticeboard. The cost of installation increased by £40.00 because of additional time and materials needed to deal with tree roots and buried concrete.

Thornborough Village Hall

- 10.11 Cllr Morgan was unable to attend the recent meeting.

Pump Replacement Top

- 10.12 Cllr Goodger has sourced a replacement pump top and was now awaiting its delivery.

Memorial Tree Request

- 10.13 The matter would remain on the agenda until the end of the current planting session awaiting the resident contacting Cllrs Dove and Morgan to arrange a site meeting. It would then be removed from the agenda.

11 Planning

24/03708/APP Chestnut Cottage, Nash Road, MK18 2DR - Householder application for single storey rear extension, new brick boundary fence, amendments to external materials and relocation of window to en-suite bathroom at first floor

- 11.1 TPC **resolved** to confirm it had no objection.

25/00084/ALB Old Bridge House Lower End, MK18 2DB - Listed building application for repair and maintenance of chimneys and external walls

- 11.2 TPC **resolved** to confirm it had no objection.

Action: Clerk to respond to the consultations.

- 11.3 TPC **noted** the report about ongoing planning matters.

12 Finance Report

- 12.1 TPC **noted** the receipts received in January 2025:

| Date | Received from | Description | Other income |
|--------------|---------------|--------------------------|---------------|
| 31.1.25 | Nat West PLC | Reserve Account Interest | £26.96 |
| Total | | | £26.96 |

Thornborough Parish Council (TPC)

12.2 TPC **resolved** to approve the following payments:

| Date | Recipient | Description | Amount |
|--------------|-----------------|----------------------------------|------------------|
| 2.1.25 | Liz Julia | Storage | £15.00 |
| 6.1.25 | RPM Ltd | Operational safety inspections | £300.00 |
| 6.1.25 | Bucks Council | Dog waste service | £342.00 |
| 8.1.25 | Yu-Energy | Streetlighting | £48.24 |
| 8.1.25 | Yu-Energy | Streetlighting | £14.48 |
| 16.1.25 | BGL | SF&P electricity | £18.68 |
| 28.1.25 | Greenbarnes Ltd | Community Noticeboard | £1,677.37 |
| 30.1.25 | ICO | Data Protection Registration Fee | £35.00 |
| 31.1.25 | Alison Robinson | Mileage Claim | £165.12 |
| 31.1.25 | HMRC | PAYE December | £164.60 |
| 31.1.25 | Alison Robinson | Salary December | £659.08 |
| Total | | | £3,439.57 |

12.3 TPC **noted** the financial position on 31 January 2025:

| | | |
|---|----------|-------------------|
| Bank Statement Balance as at 31.1.25 | | |
| Current Account | 85516813 | £4,918.27 |
| Reserve Account | 85516821 | £23,936.80 |
| Total Bank Accounts | | £28,855.07 |
| Cash Book Receipts | | |
| Opening Balance as at 1.1.25 | | £16,720.01 |
| Add Receipts | | £26.96 |
| Less Payments | | £3,439.57 |
| Closing Balance as at 31.1.25 | | £13,307.40 |

12.4 TPC **resolved** to add the new Community Noticeboard to the asset register.

12.5 The Clerk undertook to request a quote from TPC's IT support for wiping the old laptop. She would also check whether Thornborough Infant School could make use of it.

Action: Clerk to report back to TPC at the next meeting.

13 Urgent Matters for Report and/or the Next Agenda

13.1 No urgent matters were reported, nor were any matters raised for the March agenda.

Date of Next Meeting

14.1 Wednesday 19 March 2025, at 7pm, in Thornborough Village Hall.

14.2 TPC **noted** it would be the final meeting before the local elections on 1 May 2025.

Meeting closed at: 8.31pm

Chair's signature

Date: