

Thornborough Parish Council (TPC)

Minutes of the Meeting of the Parish Council on Wednesday 18 June 2025

Present: Cllrs Mary Taylor (Chair); Richard Burdon; Rupert Bursell; Richard Dove; Lynn Morgan; Micheal Synnott.

In Attendance: Alison Robinson (Clerk)
Cllr John Chilver, Horwood Ward Buckinghamshire Council (items 1 – 11).

1 Apologies for Absence

1.1 There were no apologies.

2 Declaration of Interest in Items on the Agenda

2.1 No interests were declared.

3 Minutes of the Annual Meeting of TPC on 21 May 2025

3.1 TPC **resolved** to approve the minutes of the annual meeting on 21 May 2025. The Chair then signed the minutes as an accurate record.

4 Public Participation Session

4.1 No members of the public were present.

5 Buckinghamshire Council

5.1 Cllr Chilvers said he was enjoying his new role as Deputy Leader of Buckinghamshire Council. The first meeting of the new council cabinet had now taken place. Cllr Chilvers commented favourably on the provisional 2024/5 financial outturn and the record of the previous council.

6 North Bucks Community Board (NBCB)

6.1 Andy Chapman had been in touch to welcome Cllr Burdon as TPC's NBCB representative.

7 Defibrillator

7.1 The current defibrillator needs replacing as it is out of date. Cllr Morgan said that she understood that the Thornborough Fund Raising group was planning to pay for the replacement. The Village Hall Committee (where it was located) would seek a volunteer from the village to undertake the regular weekly checks required.

8 The Pavilion and its Future

8.1 The Chair thanked Cllr Synnott for his discussion paper, asked him if he wished to add anything and then invited TPC to discuss the paper.

8.2 TPC **resolved**:

- (a) To seek advice with a view to arranging a survey to professionally establish the condition of the building.
- (b) To consult Padbury Parish Council about its recent refurbishment project.
- (c) To liaise with the Sir Harry Moore Trust so it was aware that TPC was looking to establish a refurbishment project for the Pavilion.
- (d) To work towards establishing a project group comprising Cllrs Bursell, Synnott and Taylor, plus other members of the community.

Action: Clerk to consult the Chair of Thornborough Cricket Club and the Clerk to Padbury Parish Council. Cllr Bursell to liaise with the Sir Harry Moore Trust. Cllr Synnott to visit Westbury.

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9 Annual Activity Schedule

9.1 TPC noted:

- (a) The annual activity schedule had been updated to take account of the changed responsibilities approved at the last meeting.
- (b) The activities scheduled for May had been completed.
- (c) The activities scheduled for June and July.
- (d) Cllr Morgan, Dove and Taylor would arrange to walk the waterways.
- (e) The Finance Group would meet on 31 July at 10am, at Cllr Taylor's house.

Action: Clerk to prepare for the meeting on 31.7.25 in liaison with Cllr Dove, as Chair of the Finance Group.

10 Environment and Facilities

10.1 Cllr Morgan provided a detailed oral reported about her recent conversation with Amy Fowler, Senior Flood Management Officer, Bucks Council. She said the plan was for Amy Fowler, Yui Chatti, the Officer responsible for natural flood management and funding to visit Thornborough and meet with representatives of TPC once the newly appointed Flood Liaison Officer was in post. Cllr Morgan said she had been asked by Amy Fowler to provide various information in preparation for the proposed visit. Cllr Chilvers said he would like to join the visit.

10.2 Cllr Morgan said the following were required:

- (a) The reinstatement of a Thornborough Flood Action Group.
- (b) The streams in the village to be walked by councillors to check the riparian owners had cleared all the debris to allow increased water flow in the event of future flooding.
- (c) A property questionnaire to be sent to those flooded in 2024. The outcome would **not** be published but collated as general information to assist with any future application for funding to solve flooding issues.
- (d) Photographic and video evidence to be collected to show extent of incidents during the 2024 flooding in Thornborough.

Action: Cllr Morgan to continue to lead on flooding.

Maintenance Priorities 2025

10.3 TPC **noted** the repainting of the village pump rails and the refurbishment of the bench under the Dole tree were still waiting on the availability of the contractor.

Action: Clerk to continue to liaise with the contractor.

Allotments

10.4 There was nothing to report.

Playground

10.5 TPC **resolved** to accept the quote from Reids Playground Maintenance (RPM) to replace the cradle and flat seat swing chains, and multiunit gilder parts at a cost of £520.00, plus VAT.

Action: Clerk to take forward.

Sports Field and Pavilion

Pavilion – weekly checks

10.6 The Clerk would update and circulate the weekly pavilion inspection rota to reflect the arranged changes arranged between councillors.

Action: Clerk to take forward.

The second shed

10.7 Thornborough Cricket Club (TCC) had accepted TPC's offer for it to rent the second shed for £10 pcm, subject annual review. The first invoice had been raised and paid.

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Football goalmouth repair

10.8 The TCC Groundskeeper had repaired the goalmouth. The goalpost would be renovated and the new net fitted in the week commencing 14 July ready for the school summer holidays.

10.9 TPC **resolved** to warmly thank the TCC Groundskeeper.

Action: Cllr Dove to take the new net, hummerite and brushes to the Pavilion. Clerk to continue to liaise with the contractor.

The sign quotes

10.10 TPC considered the quotes for a new information/emergency sign to be located near the outdoor exercise equipment and a basketball hoop conditions of use sign.

10.11 TPC **resolved** to accept the quotes from Signline:

- Information/emergency sign, delivery and installation £320.00
- Basketball hoop sign, delivery and installation £90.00 / £110.

Action: Clerk to liaise with Cllrs Synnott and Taylor about the date and time of the forthcoming operational inspection to enable them to take advice from the inspector about the location of the information/emergency sign. Clerk to advise the sign companies about the outcome of their quotes.

Ecological Biodiversity Project

10.12 TPC **noted** the project team planned to continue to focus this year on planting for wildlife. It was reported that a number of residents were showing their enthusiasm for creating wildflower areas, planting to encourage pollinators and realised that their gardens were part of the patchwork for wildlife that linked village habitats together.

Thornborough Village Hall

10.13 Cllr Morgan reported the recent Village Hall meeting had been extremely positive, the income lost during the renovation closure had been made up and exceeded. The new audio-visual equipment was to be paid for by an anonymous donation.

Request to place a tree outside the village hall to fill space created when a previous tree was felled

10.14 TPC **resolved** to approve the proposal put forward by Cllr Taylor in recognition of a long-standing former councillor. The initiative was not being funded by TPC.

Action: Cllr Taylor to take forward.

11 Planning

25/01600/APP Green Acres Hatchet Leys Lane Thornborough, MK18 2BU Householder application for front, rear and roof extensions with dormer windows, associated internal and external facilities, deadline 15.7.25

11.1 TPC **resolved** to ask the Clerk to seek an extension to consultation deadline because it had been received only the day before the meeting.

Action: Clerk to seek the extension. Cllrs Synnott and Taylor to prepare a draft response for discussion at the next meeting.

11.2 TPC **noted** the report about ongoing planning matters.

12 Finance Report

12.1 TPC **noted** the following receipts:

| Date | Received From | Description | Other Income |
|---------------|---------------|--------------------------|---------------|
| 13.5.25 | Plot Holder | Plot 7A fee | £22.50 |
| 30.5.25 | Nat West PLC | Reserve account interest | £24.87 |
| Totals | | | £47.37 |

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12.2 TPC **resolved** to approve the following payments:

| Date | Recipient | Description | Amount |
|--------------|--------------------------|----------------------------------|------------------|
| 1.5.25 | Liz Julia | Storage | £15.00 |
| 8.5.25 | Yu Energy streetlighting | Streetlighting | £38.47 |
| 8.5.25 | Yu Energy streetlighting | Streetlighting | £13.66 |
| 12.5.25 | Theo Gray | IT support | £35.00 |
| 11.5.25 | TS Electrical | Pavilion immersion heater | £72.00 |
| 16.5.25 | Auditing Solutions Ltd | Internal audit | £480.00 |
| 16.5.25 | Cartwright Landscape | Grass and groundworks March | £569.14 |
| 20.5.25 | Earth Anchors | Replacement bench | £577.20 |
| 21.5.25 | ARK DIY | Replacement bench installation | £204.00 |
| 21.5.25 | M E Bull Plumbing | Pavilion shower immersion heater | £200.00 |
| 21.5.25 | TS Electrical | Pavilion immersion heater | £72.00 |
| 26.5.25 | Nick Percival (Editor) | Newsletter donation | £573.18 |
| 28.5.25 | TVHC | Village Hall donation | £1,000.00 |
| 30.5.25 | HMRC | PAYE May | £164.80 |
| 30.5.25 | Alison Robinson | Salary May | £658.88 |
| Total | | | £4,673.33 |

12.3 TPC **noted** the financial position on 30 April 2025:

| Bank Statement Balance as at 31.5.25 | | |
|--------------------------------------|----------|-------------------|
| Current Account | 85516813 | £12,916.46 |
| Reserve Account | 85516822 | £27,535.94 |
| Total Bank Accounts | | £40,452.40 |
| | | |
| Cash Book Receipts | | |
| Opening Balance | | £27,828.36 |
| Add Receipts | | £47.37 |
| Less Payments | | £4,673.33 |
| Closing Balance as at 31.5.25 | | £23,202.40 |

12.4 TPC **noted** the information provided by the Clerk about the annual donations and the ongoing issues with the PO Box.

13 Urgent Matters for Report and/or the Next Agenda

13.1 TPC **resolved** to put the concerns raised with Cllr Synnott by some of the Back Street residents about the cricket traffic on the agenda for the next meeting.
Action: Cllr Synnott to provide the Clerk with written details for the next meeting.

14 Date of Next Meeting

14.1 Wednesday 16 July 2025, at 7pm, in Thornborough Village Hall.

Meeting closed at: 8.34pm

Chair's signature

Date: