

## Thornborough Parish Council (TPC)

### Minutes of the Meeting of the Parish Council on Wednesday 16 July 2025

**Present:** Cllrs Mary Taylor (Chair); Richard Burdon; Richard Dove; Lynn Morgan.

**In Attendance:** Alison Robinson (Clerk) and 8 members of the public  
Cllr John Chilver, Horwood Ward Buckinghamshire Council.

#### **1 Apologies for Absence**

- 1.1 TPC **resolved** to approve Cllr Bursell and Cllr Synnott's apologies.

#### **2 Declaration of Interest in Items on the Agenda**

- 2.1 The Clerk confirmed the CEO of BMKALC<sup>1</sup> was consulted about planning application 25/01936/PIP because Cllrs Morgan and Taylor lived in Bridge Street. She then read out the advice provided:

Generally, I would say if the councillor's property boundaries touched the planning applications boundaries, it's best to declare and recuse yourself. They do of course retain the right to submit a personal comment. I think the secret here is to really focus on the material considerations, see what the statutory flood report will say as well.

- 2.2 Cllrs Morgan and Taylor duly declared an interest and formally requested a dispensation to participate in agenda item 9(b).
- 2.3 TPC **resolved** to approve the requested dispensation as neither residence abutted the planning application land.

#### **3 Minutes of the Annual Meeting of TPC on 18 June 2025**

- 3.1 TPC **resolved** to approve the minutes of the meeting on 18 June 2025. The minutes were signed by the Chair as an accurate record.

#### **4 Public Participation Session**

- 4.1 The Chair welcomed the members of the public who were present and provided an overview of how the Public Session of the meeting would be conducted<sup>2</sup>.
- 4.2 Two members of the public spoke in favour of planning application 25/01936/PIP.
- 4.3 Two members of the public spoke against planning application 25/01936/PIP.
- 4.4 The Chair thanked the members of the public for their contributions and invited them to stay for the rest of the meeting so they could listen to the discussion of agenda item 9 (b) later in the meeting.

#### **5 The Pavilion Project**

- 5.1 TPC **noted**:
- (a) The Clerk's written report about the action she had undertaken since the previous meeting and the updated tabled information about the surveyor quotes to establish the condition of the building.
  - (b) An oral report from Cllr Taylor about her recent visit with Cllr Synnott to Westbury [Village Hall | Westbury Parish Council](#).
  - (c) Cllr Bursell had not yet had an opportunity to liaise with the Sir Harry Moore Trust.
  - (d) The paper submitted by Cllr Synnott.

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<sup>1</sup> Buckinghamshire and Milton Keynes Association of Local Councils.

<sup>2</sup> Standing Order 3 e – f.

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- 5.2 TPC **resolved** to wait for the quote from the company employed by Padbury Parish Council for its pavilion renovation project [Padbury Parish Council](#) and to discuss the matter further at its next meeting in September.

- 5.3 TPC **resolved** to reiterate that the suggestions put forward by Cllr Synnott in his paper were premature - the first step must be a professional survey to establish the condition of the building.

**Action:** Cllr Taylor to arrange to visit Padbury with Cllr Synnott to talk to the councillors involved in its refurbishment project.

## 6 Callum Anderson MP

- 6.1 Cllr Burdon stressed the importance of a process to identify the key questions TPC wished to raise and ensuring the residents were invited to attend.

- 6.2 TPC **resolved** to invite Callum Anderson to attend its September meeting.

## 7 Annual Activity Schedule

- 7.1 TPC **noted:**

- (a) Most of the activities scheduled for June 2025 had been completed.
- (b) The waterways walk was still to be arranged – the drought meant the water had dried up in most of the parish waterways. The undergrowth along the waterways was also thick and tall which could pose a potential safety issue.
- (c) Cllr Morgan said the roots from the memorial tree on the Parish land in front of the Village Hall were starting to become a potential trip hazard and the concerns about the leaning hawthorn still needed to be addressed. She also mentioned ash dieback.
- (d) The activities scheduled for July, August, and September.

## 8 Environment and Facilities

### Flooding

- 8.1 Cllr Morgan provided an overview of the current activities. Cllr Burdon asked for the first paragraph of the draft 'flood newsletter' to be changed from village to parish. The 'flood newsletter' explained that the Thornborough Flood Action Group (TFAG) was being reconvened with changed membership. It also asked whether anyone could help with the information requested by Amy Fowler (Senior Flood Management Officer, Buckinghamshire Council).

### Post Meeting Note:

The first meeting of the reconvened TFAG took place on 22 July 2025. The outputs from the TFAG meeting will be circulated to all councillors shortly for approval and/or information as appropriate.

### Maintenance Priorities 2025

- 8.2 TPC **noted** the repainting of the village pump rails had been completed. The contractor had yet to complete the refurbishment of the bench under the Dole tree and the remedial installation work for the replacement bench.

### Allotments

There was nothing to report.

### Playground

- 8.3 Cllr Morgan reported the cradle and flat seat swing chains, and multiunit gilder parts had been replaced.

- 8.4 TPC **resolved** to accept the quote obtained by Cllr Morgan from J M Fencing to supply and install concrete spurs to rectify the rotten wooden fence posts on the boundary with the adjacent neighbouring property.

**Action:** Clerk to take forward with Cllrs Morgan and Taylor.

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### Sports Field and Pavilion

#### Football goalpost

- 8.5 The renovation of the goalpost and the fitting of the new net had been completed as planned ready for the school holidays.

#### The new signs

- 8.6 The new information/emergency sign for near the outdoor exercise equipment would be installed in the next couple of weeks. The basketball hoop conditions of use sign would be installed at the same time.

#### Ecological Biodiversity Project

- 8.7 Cllr Morgan explained that the project team had been focussing on flooding since the previous TPC meeting.

#### Thornborough Village Hall

- 8.8 There was nothing to report.

#### Back Street Cricket Traffic

- 8.9 TPC discussed the submission made by Cllr Synnott on behalf of some of the residents of Back Street; it was not a matter for TPC because Buckinghamshire Council owned the land outside the Sports Field:

One or two of the residents in back street have asked me to bring this to the attention of the PC. They report that on cricket match days; Back Street is often filled with cars causing them inconvenience. They ask firstly, could the PC write to the Cricket Club asking them to confine all their parking to the non-residential part of Back Street. Furthermore, they would like to see the installation of a sign(s) asking the cricket players to respect the wishes of the residents in this matter.

- 8.10 TPC **resolved** to ask the Clerk to make the Chair of Thornborough Cricket Club aware the matter had been raised.

**Action:** Clerk to take forward.

## 9 Planning

#### 25/01600/APP Green Acres Hatchet Leys Lane Thornborough, MK18 2BU Householder application for front, rear and roof extensions with dormer windows, associated internal and external facilities

- 9.1 TPC **resolved** to approve the draft consultation response prepared by Cllrs Synott and Taylor confirming there was no objection and identified inaccuracies in the Heritage Statement.

#### 25/01936/PIP Land Off Bridge Street, Thornborough Application for permission in principle for the erection of a minimum of two and maximum of three dwellings

- 9.2 TPC **resolved** to approve, the draft consultation response prepared by Cllrs Synott and Taylor strongly objecting to the planning application. It was also agreed the final paragraph of the draft response should be deleted.

**Action:** Clerk to respond to the planning consultations<sup>3</sup>.

- 9.3 TPC **noted** Cllr Chilvers had provided the following advice to the Clerk in advance of the meeting:

As it is a Permission in Principle application an automatic call in is not possible and referral to the Planning Committee is at the discretion of the Committee Chairman in consultation with officers.

- 9.4 TPC **resolved** to ask Cllr Chilvers to ask the Chair if the Planning Committee to consult the officers about referring the application to the Planning Committee.

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<sup>3</sup> Available to view on the Buckinghamshire Council Planning Portal [Simple Search](#). Alternatively, copies may be requested - email: [clerk@thornborough-pc.gov.uk](mailto:clerk@thornborough-pc.gov.uk).

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9.5 TPC **noted** the report about ongoing planning matters.

9.6 TPC **noted**:

- (a) Submissions made by residents were no longer published by Buckinghamshire Council on its planning portal.
- (b) The yellow planning notices were to be discontinued at some point this year.

## 10 Finance Report

10.1 TPC **noted** the following receipts:

Date	Received From	Description	Other Income
3.6.25	TCC	Second shed rent 1.6-30.9.25	£40.00
9.6.25	Village Hall Trust	Error refunded 4.7.25	£1.00
30.6.25	Nat West PLC	Reserve account interest	£25.73
<b>Totals</b>			<b>£66.73</b>

10.2 TPC **resolved** to approve the following payments:

Date	Recipient	Description	Amount
1.6.25	Liz Julia	Storage	£15.00
9.6.25	Yu Energy streetlighting	Streetlighting	£37.66
9.6.25	Yu Energy streetlighting	Streetlighting	£13.83
10.6.25	Theo Gray	IT support	£43.75
16.6.25	Cartwright Landscape	Grass and groundworks May	£976.10
17.6.25	British Gas Light	Pavilion electricity (+£10.39 covered by credit)	£20.13
30.6.25	HMRC	PAYE June	£164.80
30.6.25	Alison Robinson	Salary June	£658.88
<b>Total</b>			<b>£1,930.15</b>

10.3 TPC **noted** the financial position on 30 June 2025:

Bank Statement Balance as at 30.6.25		
Current Account	85516813	£11,027.31
Reserve Account	85516822	£27,561.67
<b>Total Bank Accounts</b>		<b>£38,588.98</b>
Cash Book Receipts		
Opening Balance		£23,202.40
Add Receipts		£66.73
Less Payments		£1,930.15
Closing Balance as at 30.6.25		<b>£21,338.98</b>

10.4 TPC **noted** the information provided by the Clerk about the transfer of the bank accounts from Nat West PLC to Unity Trust Bank. She said issues with the PO Box which remained ongoing.

## 11 Buckinghamshire Council

11.1 Cllr Chilver reminded TPC that he wished to join the meeting with the Buckinghamshire Officers as discussed at the June meeting of TPC.

## 12 North Buckinghamshire Community Board (NBCB)

12.1 Cllr Burdon said he had been unable to attend the NBCB meeting on 15 June 2025. Cllr Frank Mahon and Cllr Patrick Fealey had recently been appointed as Chair and Vice Chair of NNCB.

## **Thornborough Parish Council (TPC)**

### **13 Urgent Matters for Report and/or the Next Agenda**

- 13.1 Cllr Dove reminded the Finance Group it had a meeting on 31 July 2025, at 10am, at Cllr Taylor's house.

### **14 Date of Next Meeting<sup>4</sup>**

- 14.1 Wednesday 17 September 2025, at 7pm, in Thornborough Village Hall.

**Meeting closed at:** 8.14pm

**Chair's signature**

**Date:**

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<sup>4</sup> The Clerk apologised for the error in the agenda in the meeting mailing and confirmed she had published a corrected version on both the TPC noticeboard and website within the legally required 3-day period.