

Thornborough Parish Council (TPC)

Minutes of the Meeting of the Parish Council on Wednesday 17 June 2026

Present: Cllrs Mary Taylor (Chair); Richard Burdon; Rupert Bursell; Lynn Morgan; Will Morris.

In Attendance: Olivia Griffiths (Clerk)

1 Apologies for Absence

1.1 No apologies received

2 Declaration of Interest in Items on the Agenda

2.1 No interests were declared.

3 Minutes of the Annual Meeting on 20 May 2026

3.1 TPC **resolved** to approve the minutes of the meeting on 20 May 2026. The Chair then signed the minutes as an accurate record.

4 Public Participation Session

4.1 No matters were raised.

5 Funding Group Request to Erect a Village Sign

5.1 TPC **noted** the request from the Fundraising Group for a village sign outside the village hall.

5.2 TPC **resolved** to discuss the matter with the close neighbours prior to making a decision.

Action: Cllr Taylor to consult with the immediate residents and Clerk to respond to Fundraising Group.

6 Thornborough Flood Action Group

6.1 TPC **noted** the oral report provided by Cllr Morgan:

- (a) TFLAG will now meet four times per year with the next meeting to be held in July 2026.
- (b) Matters to be discussed more frequently using email.
- (c) To circulate the British Red Cross Flooding Workshop information Fyler by E-News.
- (d) Work parties to continue.

Action: Cllr Morgan to take forward
Cllr Taylor to share relevant information on E-News.

7 The Sports Pavilion

7.1 TPC **noted** the oral report from Cllr Taylor.

7.2 TPC **resolved** to approve:

- (a) Clerk to obtain further information and documentation for removal of Asbestos.
- (b) To share quotes to Cllrs by email for decision once documentation received.
- (c) To postpone works proposed on windows and doors until roofing work completed.

Action: Clerk to circulate documents received by contractors and quotes.

8 Annual Activity Schedule

8.1 TPC noted:

- (a) All activities for May 2026 were completed.
- (b) The activities scheduled for June and July.
- (c) No corrections or amendments identified.

Action: Clerk to take forward.

Environment and Facilities

Tree Survey Report

9.1 Cllr Morgan provided an oral report.

9.2 TPC noted:

- (a) The nesting birds have now left and work can commence. on the 'leaning tree'.
- (b) Quote has been requested for willow tree growing at side of pond near bridge.

Action: Cllr Morgan to take forward.

Allotments

9.3 TPC **noted** there was currently nothing to report.

Playground

9.4 Cllr Morgan provided an oral report.

9.5 TPC noted:

- (a) RPM Quarterly inspection is booked to take place on 19 June 2026.
- (b) Following inspection to discuss with resident who has offered to assist with maintenance.
- (c) Work party took place in May.

Action: Cllr Morgan to take forward.

Cllr Morgan to attend RPM Quarterly inspection and discuss with resident.

Sports Field and Pavilion

9.6 Cllr Taylor provided an oral report.

9.7 TPC resolved:

- (a) To approve the purchase of six signs to be erected within the Sports Field grounds and entrances up to £300
- (b) Wording of signs to be circulated to Cllrs by email for agreement.
- (c) TPC to suspend decision regarding management of Hemlock until third contractor has completed a site visit, scheduled for 29 June 2026.
- (d) To consider wildflower seeds to be planted within the hedgerows to promote plant competition with a view to reduce the ability of Hemlock thriving without other plants nearby.

Action:(a) Clerk to contact sign companies and obtain quotes.

(b) Cllr Taylor to circulate suggested wording for signage.

(c) Cllr Burdon to attend survey on 29 June 2026.

(d) Cllr Morris to explore wildflower options to share at the next meeting.

Village Pond and Ecological Biodiversity Project

9.8 Cllr Morgan provided an oral report.

9.9 TPC **noted**:

- (a) Quote being obtained for removal of reeds and bullrush in stream.
- (b) Timing of removal being considered due to nesting ducks.

Action: Cllr Morgan to take forward.

Thornborough Village Hall

9.10 TPC **noted**:

Village Hall AGM has taken place and no issues to report.

Action: Cllr Morgan to take forward.

10 Planning

10.1 TPC **noted** no new planning applications received.

10.2 TPC **noted** the report about on-going planning matters.

10.3 TPC **resolved**, in view of the Planning Enforcement **EN/26/00170/COU** to write to Cllr Chilver to establish how this will move forward and be resolved.

Action: Cllr Burdon to draft a letter to be approved by Cllrs by email.

Clerk to send approved letter to Cllr Chilver.

11 Finance Report

11.1 TPC **noted** the receipts for May - as recorded in the Appendix to these minutes, page 5.

11.2 TPC **resolved** to approve the payments for May- see Appendix.

11.3 TPC **noted** the financial position on 31 May- see Appendix.

11.4 TPC **resolved** to approve a Standing Order of £5 per month to the Clerk to pay for Clerk's work mobile telephone.

11.5 TPC **noted** the transfer of £4556.00 from current account to the reserve account.

11.6 TPC **noted** the change in Local Government mileage rates, increased to £0.55 per mile from 1 April 2026.

Action: Clerk to take forward.

12 Buckinghamshire Council

12.1 TPC **noted** no updates shared at this meeting.

13 North Bucks Community Board (NBCB)

13.1 Cllr Burdon provided an oral report.

13.2 TPC **noted** the Bus Survey had been completed.

14. Urgent Matters for Report and/or the Next Agenda.

14.1 TPC **resolved**, in view of a residents concerns to write to Cllr Chilver regarding Housing and planning in Buckinghamshire and the resulting concerns around planning in the area. The letter is to be drafted as one document to include **resolved** action10.3.

Action: Cllr Burdon to draft a letter to be approved by Cllrs.

Clerk to send approved letter to Cllr Chilver.

15. **Date of Next Meeting**

15.1 Wednesday 15 July 2026 at 7pm, Thornborough Village Hall.

Meeting closed at 8.04pm

Chair's Signature

Date:

Thornborough Parish Council Finance Report for Meeting on 17th June 2026

Receipts May 2026

Date	Received From	Description	Other Income
29.5.26			£0.00
Total			£0.00

Payments May 2026

Date	Method	Recipient	Description	Amount
1.5.26	SO	Storage Provider	Archive storage	£15.00
1.5.26	BACS	AC	Asbestos survey	£418.80
1.5.26	BACS	Cartwright Landscapes Ltd	Grass cutting and groundworks March	£318.67
1.5.26	BACS	BMKALC	Annual Subscription	£112.80
1.5.26	BACS	BMKALC	Cllers' seminar	£25.00
1.5.26	BACS	HMRC	PAYE April	£104.80
1.5.26	BACS	Clerk	Clerk salary April	£668.96
8.5.26	BACS	Anglian Water Business (Wave)	SF&P water (12 months)	£409.87
8.5.26	BACS	Anglian Water Business (Wave)	Allotment water (12 months)	£460.71
11.5.26	BACS	Cartwright Landscapes Ltd	Grass cutting and groundworks April	£611.88
18.5.26	BACS	Theo Gray	IT support	£35.00
20.5.26	DD	Valada Energy	SF&P electricity	£59.61
20.5.26	DD	Valada Energy	Streetlighting	£86.81
20.5.26	BACS	Auding Solutions Ltd	Internal audit	£504.00
29.5.26	BACS	Newsletter Editor	Annual donation	£773.00
29.5.26	BACS	Village Hall	Annual donation	£1,000.00
29.5.26	BACS	HMRC	PAYE April	£244.40
29.5.26	BACS	Clerk	Clerk salary May + 24 hours	£977.68
26.5.26	Fee	Unity Trust Bank	Fee	£7.00
Total				£6,833.99

Financial Position on 31 May 2026

Bank Statement Balance as at 31.5.26		
Current Account	85516813	£13,255.92
Reserve Account	85516822	£32,478.33
Total Bank Accounts		£45,734.25
Cash Book Receipts		
Opening Balance		£52,568.24
Add Receipts		£0.00
Less Payments		£6,833.99
Closing Balance as at 31.5.26		£45,734.25