

Thornborough Parish Council (TPC)

Minutes of the Meeting of the Parish Council on Wednesday 15 July 2026

Present: Cllrs Mary Taylor (Chair); Richard Burdon; Lynn Morgan; Will Morris.

In Attendance: Olivia Griffiths (Clerk) and one member of the public.

1 Apologies for Absence

- 1.1 TPC **resolved** to approve the apologies from Cllr Bursell and **noted** apologies received from Cllr Chilver.

2 Declaration of Interest in Items on the Agenda

- 2.1 No interests were declared.

3 Minutes of the Meeting of TPC on 17 June 2026

- 3.1 TPC **resolved** to approve the minutes of the meeting on 17 June 2026. The minutes were then signed by the Chair as an accurate record.

4 Public Participation Session

Members of the public may raise subjects they wish to bring to the attention of the parish council. Decisions cannot be made at this meeting on items not on the agenda. The time will be restricted to ten minutes unless the parish council decides otherwise.

- 4.1 The Chair welcomed the members of the public who were present and outlined the arrangements for the public participation session.

- 4.2 A member of the public shared their concerns about planning application reference **PL/26/04475/FA**.

5 Thornborough Flood Action Group

- 5.2 TPC **noted** the report completed by Cllr Morgan.
- 5.3 TPC **noted** the current difficulties TFLAG have faced due to reduced membership and **resolved** flooding would continue to be discussed at TPC meetings as a long-standing area for TPC to consider.
- 5.4 TPC **noted** recent works completed by Buckinghamshire Council Highways, namely the identification of a collapsed drain which they have confirmed will be repaired.
- 5.5 TPC **noted** reports that the Riparian owners have been clearing the streams and Cllrs Morgan and Taylor will walk the waterways. A village volunteers has informed Cllr Morgan they would like to help with this task to support with work parties.

Action: TPC to continue to discuss matters relating to flooding within TPC meetings.
Cllrs Morgan and Taylor to continue to take forward.

6 The Sports Pavilion

- 6.1 TPC **noted** the report provided by Cllr Taylor.
- 6.2 TPC **resolved** to accept the quote from Holmlea to complete works to the Pavilion roof.
- 6.3 TPC **noted** that works would aim to be completed in September to reduce disruption to TCC.

Action: Clerk to contact company and arrange agreed work.

7 Annual Activity Schedule

7.1 TPC noted:

- (a) Most activities for June had been completed, with the exception of the summer tree assessment and walking of the waterways.
- (b) The activities scheduled for July and August.

Action: Clerk to take forward.

8 Environment and Facilities

Tree Survey

- 8.1 Cllr Morgan provided an oral report.
- 8.2 Resident raised a concern about a tree on TPC land. TPC had an initial discussion. TPC **resolved** for Cllr Morgan to ask resident to complete their own investigation and to raise the matter formally with Clerk.

Action: Cllr Morgan to take forward.

Allotments

No updates for this meeting.

Playground

- 8.3 Cllr Morgan provided an oral report.
- 8.4 Cllr Morgan reported the resident who supports with maintenance will be able to complete items identified in the recent playground inspection.

Action: Cllr Morgan to take forward

Sports Field and Pavilion

- 8.4 TPC **noted** the report provided by Cllr Taylor.
- 8.5 TPC **resolved**:
 - (a) To procure permanent signage, quotes obtained, variance to be requested, company agreed.
 - (b) To defer any decision relating to spraying the hemlock until next meeting.
 - (c) To obtain quotes for wildflower seeds to plant these in the Autumn.

Action: Clerk to circulate quote variation and arrange sign installation.
Cllr Morris to obtain quotes for wildflower seeds and circulate.

Village Pond and Ecological Biodiversity Project

- 8.6 Cllr Morgan gave an oral report, quotes are being obtained to remove bullrush and Norfolk reeds in the pond. On-going maintenance being considered, such as strimming behind bench at pond and removal of reeds in stream.

Action: Cllr Morgan to take forward.

Thornborough Village Hall

- 8.7 Cllr Morgan raised an enquiry regarding the financial commitment of TPC to the Village Hall Committee.

Action: Clerk to establish funding commitment and report to Cllr Morgan.

9 Planning

New Planning Applications

PL/26/04475/FA Land at Colmar Grange Thornborough Buckinghamshire.

Full planning application for the erection of two single-storey dwellings (Use Class C3), associated parking and upgraded access.

Consultation deadline 14 July 2026- extension agreed.

- 9.1 Following discussions TPC **resolved** to object to this application due to concerns around flooding, access and village curtilage.

Action: Cllr Burdon to finalise draft response with Cllrs.
Clerk to submit TPC comments.

Ongoing Planning Matters Report

- 9.2 TPC **noted** the report.

Any Other Planning Matters of Relevance to Thornborough

Application received **PL/26/04945/FA Land To The North Of Nash Road, Thornborough, Buckinghamshire.**

Proposal: Creation of an agricultural field access onto Nash Road, including vehicular crossover, bound access surface and agricultural gate.

- 9.3 TPC **resolved** Cllr Burdon as planning lead to draft response for approval before submitting.

Action: Cllr Burdon to prepare draft response to be approved by TPC and Clerk to submit TPC comments.

10 Finance Report

- 10.1 TPC **noted** the receipts for June – as recorded in the **Appendix** to these minutes, page 5.
- 10.2 TPC **resolved** to approve the payments for June- see **Appendix**.
- 10.3 TPC **noted** the financial position on 30 June – see **Appendix**.
- 10.4 TPC **resolved** to approve a one-off payment to former Clerk of £15 to purchase filing cabinet.

Action: Clerk to take forward.

11 Buckinghamshire Council

- 11.1 Updates provided by Cllr Chilver shared within the meeting.
- 11.2 Following discussion, Cllrs **resolved** for Cllr Burdon to prepare a draft letter to Cllr Chilver regarding updates and communication.

Action: Cllr Burdon to prepare a draft letter to be approved by TPC.
Clerk to send approved letter to Cllr Chilver.

12 North Bucks Community Board (NBCB)

- 12.1 Cllr Burdon confirmed there were no updates for this meeting.

13 Urgent Matters for Report and/or the Next Agenda

- 13.1 Cllr Taylor shared information to Cllrs regarding a meeting with Callum Anderson MP and encouraged Cllrs to arrange to attend if they wished.
- 13.2 Cllr Taylor raised issues that the Fundraising Group are experiencing with relation to planning for the approved village sign.

Action: Clerk to liaise with Fundraising Group and exploration of planning/fee requirements.

14 Date of Next Meeting

Wednesday 16th September 2026, at 7pm, Thornborough Village Hall

Meeting closed at: 7.42pm

Thornborough Parish Council Finance Report for Meeting on 15th July 2026

Receipts June 2026

Date	Received From	Description	Other Income
2.6.26	TVH	Pepercorn rent 2026/7	£1.00
30.6.26	UTB	Q1 Interest	£145.97
Total			£146.97

Payments June 2026

Date	Recipient	Description	Amount
1.6.26	Storage Provider	Storage	£15.00
17.6.26	Cartwright Landscapes Ltd	Grass Cutting and groundworks May	£611.88
22.6.26	Valda Energy	Sports Field and Pavilion electricity	£77.63
22.6.26	Valda Energy	Streetlighting	£81.27
30.6.26	Local Landscapes	Village trees	£315.00
30.6.26	RPM Ltd	Quaterly inspections	£336.00
30.6.26	HMRC	June PAYE	£426.60
30.6.26	Clerk	June Salary	£616.64
30.6.26	Former clerk	Handover salary, Holiday pay, WFH April and May 26	£1,174.32
30.6.26	Unity Trust Bank	Fee	£7.00
Total			£3,661.34

Financial Position on 30 June 2026

Bank Statement Balance as at 30.6.26		
Current Account	85516813	£9,595.58
Reserve Account	85516822	£32,624.30
Total Bank Accounts		£42,219.88
Cash Book Receipts		
Opening Balance		£45,734.25
Add Receipts		£146.97
Less Payments		£3,661.34
Closing Balance as at 30.6.26		£42,219.88

Miscellaneous

Request for TPC to approve £15 one off payment to former Clerk to purchase the filing cabinet that has been transferred to new clerk to hold TPC filing.